



<b>REPORT OF:</b>	CORPORATE POLICY AND GOVERNANCE MANAGER
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<b>TO:</b>	OVERVIEW AND SCRUTINY COMMITTEE
<b>DATE:</b>	4 SEPTEMBER 2014

<b>WARD (S) AFFECTED:</b>	All
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<b>SUBJECT:</b>	<b>BUDGET SCRUTINY REVIEW PANEL</b>
<b>RECOMMENDATIONS:</b>	
<ol style="list-style-type: none"> <li>1. To agree the membership of the Budget Scrutiny Review Panel and timetable for the preparation of the Budget for 2015/16 as set out in the report;</li> <li>2. To agree the scope of the Budget Scrutiny Review Panel work during 2014/15.</li> </ol>	
<b>SUMMARY</b>	
To consider the membership, timetable and scope of the Budget Scrutiny Review Panel during 2014/15.	

## BACKGROUND

1. The Executive on 20 March 2014 supported the Committee's request for the Budget Scrutiny Review Panel to be re-established for 2014/15 and included in its work programme. This was subsequently approved by Council on 10 April 2014.
2. The Committee is therefore requested to agree activity for the Panel for the year 2014/15. This will focus on consideration of the provisional budget for 2015/16.

## MEMBERSHIP

3. The Budget Scrutiny Review Panel is a 7 Member panel. The political proportionality requirements do not apply to scrutiny panels. However, the Committee has always sought to apply the principles. The seats are therefore allocated as follows:

Conservative	4	Liberal Democrats	0
Residents Associations	2	UKIP	0
Green	1	Independent	0

4. Meetings of the Panel are open to any Councillor to attend.

5. The Committee is asked to consider the nominations for Membership of the Panel, and the following have been received:

Conservative Party: Councillors R.S. Mantle, D.T. Powell, J.M. Stephenson and M.A. Vivona

Residents Association: Councillors N.D. Harrison (Chair) and B.A. Stead.

Green Party: Councillor J.C.S. Essex.

6. The Committee is requested to approve the above nominations.

### **TIMETABLE**

7. The indicative timetable for the construction of the Budget for 2015/16 is as follows:

<b>Event</b>	<b>Date</b>
Executive approve a draft budget proposal for formal consultation.	13 November 2014
Budget Scrutiny Review Panel: To consider and review draft budget proposal.	1 December 2014
Overview and Scrutiny Committee comment to the Executive on the draft budget.	11 December 2014
Executive to consider report from the Overview and Scrutiny Committee on the Budget for 2015/16	8 January 2015
Executive approve a Proposed Budget for 2015/16, taking account of the Overview and Scrutiny Committee recommendations and make the Council Tax recommendation to the Council.	29 January 2015
Full Council consider the Council Tax for 2015/16.	12 February 2015

### **ROLE OF THE OVERVIEW AND SCRUTINY COMMITTEE**

8. The Panel's activity will therefore focus on considering and responding to the draft budget proposals for the municipal year 2015/16 published by the Executive.
9. The Overview and Scrutiny Committee will consider the report of the Budget Scrutiny Review Panel at its meeting on 11 December and make any comments on the draft budget for 2015/16, for consideration by the Executive in line with the Council's budget and policy procedure rules.

#### **Background Papers:**

- Overview and Scrutiny Committee Work Programme 2014/15